Families as Partners: Money Matters
• **Third Party Disclosures** are prohibited by FERPA without the written consent of the student. Any persons other than the student are defined as Third Party, including parents, spouses, and employers. All educational officials are required to secure written permission prior to the release of any record information.

• **Access and disclosure authorizations are granted and maintained by the student. If you no longer have access, please contact your student.**

**Student How-To:**

• Log into the Student Hokie SPA
• Select the “University Account Information” menu
• Select the “Family Educational Rights & Privacy Act (FERPA)”
• Enter parent information and assign passcode
• Disclose passcode to parent
Virginia Tech Information System

FERPA Disclosure

The Family Educational Rights and Privacy Act (FERPA) requires that you authorize the university prior to release of any academic record information to a third party. Completion of the following online form allows you to approve disclosure of your academic record information to parents/guardians. The disclosure will remain valid until you remove the authorization via the Unauthorize button. It is important that you create a 8-character PASS Code (alphanumeric) to be shared with your parent/guardians. The parent/guardian must decline the pass code to the appropriate university official prior to receipt of any of your academic record information.

Tax Dependent? Tax Dependent: It is important to note that the Commonwealth of Virginia requires tax dependent students attending Virginia’s colleges and universities to release academic record information to their parents. This requirement is allowable within the guidelines of FERPA. If you are a tax dependent of your parent or guardian, please denote that information by checking “Yes” in the question column, “Are you a Tax Dependent?” Remember to complete the 8 character PASS CODE (alphanumeric) information as well.

Submit any questions relative to this process or laws should be directed to Wanda Hawkins Dean, University Registrar, registrar@vt.edu.

Return to Registration Status page

<table>
<thead>
<tr>
<th>Parent/Guardian Name</th>
<th>Relationship</th>
<th>Are you a tax dependent to this person?</th>
<th>Create Pass Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>First name</td>
<td>Last name</td>
<td>Father</td>
<td>Yes</td>
</tr>
<tr>
<td>Rick</td>
<td>Sparks</td>
<td>Father</td>
<td>Y</td>
</tr>
</tbody>
</table>

Existing records: Rick Sparks Father Y 1234567
Account Statements:
- Account statements itemize all new account activity since the previous statement. Produced at least monthly with a payment deadline typically on the 10th of the following month.

Students may authorize their Parents (or others) for eBill access through their Hokie SPA Email Notifications to Student & Authorized Payers

Payment Options:
- eChecks - no fees
- Credit cards - 2.75% service charge
- International Payments: Flywire
- Payment Plans

Fall Bills are due August 10th
Bursar: Semester Payment Plans

- Open for enrollment July 15 for fall, and December 15 for spring
- $35 application fee per semester
- Four installments per semester
- Easy online application – (BTP Parent Authorization available)
- Can be combined with financial aid, loans, or scholarships – APPLY EARLY!

Ready to pay tuition by August 10th?

Consider the Budget Tuition Plan

- Open for enrollment July 15 for fall, and December 15 for spring
- Fixed & Variable Plans available
- $35 application fee per semester
- Four installments per semester
- Easy online application:
  - log into BlackSIA (https://blackspia.vt.edu)
  - select the University Account Information menu
  - select Budget Tuition Plan
  - choose your plan & follow easy instructions
- Can be combined with financial aid, loans, or scholarships - apply early

Virginia Tech
Invent the Future
Bursar: Outside Scholarships

• 2017-2018 Scholarship Reporting form is available online through the Bursar and Financial Aid webpages under *Forms*.

• Separate Reporting form and award documentation required for each scholarship.

• Scholarship checks received by student should be endorsed if applicable and submitted with completed Reporting form.

• All award notification and payments for fall must be received by August 3 to avoid late payment penalties.
Bursar: College Savings Plans

Virginia 529 PrePAID

- Submit “Intent to Enroll” form to the Virginia College Savings Plan
- Student Account updated frequently with pending credits

All other College Savings Plans

- Submit required enrollment/distribution request *early*
- Payment must be received at VT before deadline to avoid penalties
- Submit a copy of vendor request confirmation before August 3 for temporary credit on student account
Bursar: Late Payment Penalties

Ready to pay tuition by August 10th?

Avoid Penalties:
- Review Statements Promptly
- Complete Financial Aid Requirements and identify solutions for funding gaps early
- Report any outside scholarships or other pending payments early
- Enroll in the BTP or remit balance due no later than midnight of established due date

Payment Received after the eBill deadlines:
- Late Fee and Registration HOLD
- Continued delinquency past the final semester payment deadline date will result in dismissal for non-payment
- Additional Finance Charges may apply
August 24 is the first refund date available

Priority in processing Refunds is given to students enrolled in Direct Deposit.

- Direct Deposit is required by University Policy
- Students enroll on-line through the student Hokie SPA
- No Direct Deposit? Check mailed to student’s permanent address
Financial Aid: FAFSA Information

Free Application for Federal Student Aid (FAFSA)
- Must be completed every year
- Opens October 1, 2017 for the 2018-19 FAFSA
- Priority deadline - January 15, 2018
- It’s not too late to file for 17-18!
- www.fafsa.gov

Complete General Scholarship application every year
- Available August 1, 2017
- Deadline – December 1, 2017
- www.finaid.vt.edu
Financial Aid: Additional Aid Options

Federal Parent PLUS Loan
- One parent is the borrower
- May defer repayment
- Student may receive additional loan if denied
- 7% interest rate, plus origination fee
- You can still apply, but hurry!
- www.studentloans.gov

Private/Alternative Loan
- Student is the borrower, co-signer is often required
- Some lenders, parent can be the borrower
- No set interest rate or repayment options
- www.finaid.vt.edu for list of lenders used at VT – can choose any lender of education loans!
Financial Aid: To Do

- Accept financial aid offered to you on HokieSPA
- Complete all loan requirements
  - Hokie SPA – Perkins Loan (if awarded)
  - www.studentloans.gov – Direct Subsidized/Unsubsidized Entrance counseling and Promissory Note
  - www.studentloans.gov – Parent PLUS application and Promissory Note
- Secure Federal Work Study Position (if awarded)
  - September deadline
  - Hokies4Hire
  - www.career.vt.edu
- Read all of the emails that are sent to the VT email account!
Hokie Passport: The “Everything” Card

- Proof of Identification
- Individual Dining Plan
  - Flex Additions
- Hokie Passport Account
- Building & Event Access
- Blacksburg Transit Pass
- Library Card
Hokie Passport: Individual Dining Plans

- On-Campus Options:
  - Major Flex (default)
  - Mega Flex
  - Premium Flex
- Selection Deadline: **Tuesday, August 22 at midnight**
- Begin Date: **Wednesday, August 23 at 7:00am**
Hokie Passport: Major Flex Example

Total Cost of Plan  $1,739
- Base Cost  $1,109
= Flex Dollars  $630

Discount

<table>
<thead>
<tr>
<th>Facility</th>
<th>Discount</th>
<th>Spending Power</th>
</tr>
</thead>
<tbody>
<tr>
<td>à la carte</td>
<td>50%</td>
<td>$1,260</td>
</tr>
<tr>
<td>D2</td>
<td>67%</td>
<td>$1,909</td>
</tr>
</tbody>
</table>
Dining Plan Tips

- Work for Dining Services
  - Free meal for every shift
- Eat at D2
  - 67% discount
  - All-you-care-to-eat
- Grocery shop
  - Breakfast, snacks, and drinks to keep in your room
- Keep track of your Flex Dollars
  - Flex Use Chart and receipts
- Don’t share your plan
  - Costly
  - Potential conduct violation
- Get involved
  - Free events through Dining Services and other organizations
Hokie Passport: Hokie Passport Account

On-campus
• Residential laundry facilities and vending machines
• Dining facilities
• University Bookstore
• Print labs and photocopying

Off-campus
• Restaurants
• Grocery stores
• Retailers
• Health care and medical services
## Hokie Passport: Summary of Accounts

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Discount</th>
<th>Rollover Policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flex Dollars</td>
<td>Initial Flex dining plan funds to be used in university dining centers</td>
<td>50-67%</td>
<td>Fall to Spring if Spring dining plan is purchased</td>
</tr>
<tr>
<td>Flex Additions</td>
<td>Funds deposited to replenish a major dining plan and to be used in university dining centers</td>
<td>50-67%</td>
<td>Semester to semester until formal separation from university*</td>
</tr>
<tr>
<td>Hokie Passport Account</td>
<td>Funds deposited to be used at on and off campus merchants</td>
<td>None</td>
<td>Semester to semester until formal separation from university</td>
</tr>
</tbody>
</table>

*will revert to Dining Dollars if major dining plan is not purchased in a given semester
Hokie Passport: Account Management

• Balances and transaction history at www.hokiepassport.vt.edu
• Balances on point of sale receipts
• Dining Plan Flex Use Charts displayed on dining center registers and posted at www.dining.vt.edu
• Guest Account Access
  • Online deposits
  • Viewing balances/transaction history
# Hokie Passport: Deposit Methods

<table>
<thead>
<tr>
<th>Deposit Method</th>
<th>Payment Method(s) Accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online</td>
<td>Credit Card/Debit Card/ eCheck</td>
</tr>
<tr>
<td>In Person</td>
<td>Cash/Check</td>
</tr>
<tr>
<td>Cash to Card Machine</td>
<td>Cash</td>
</tr>
</tbody>
</table>

All deposits final once a confirmation number or receipt has been generated