I completed my FAFSA - Now what happens?

- Monitor your VT email and HokieSPA for notices of important documents we might need and provide those promptly.

- Be sure to complete your General Scholarship Application before February 15th at finaid.vt.edu and please see instructions below.

For Incoming Freshmen- we will begin mailing award packages for the 17-18 academic year at the end of February. The packages will include a brochure explaining all the financial aid awards, how to compare all your offers and what steps still remain for accepting you awards.

For Returning Students – we will begin sending award notices for the 17-18 academic year by email in May, after spring grades have posted. This is a change from last year, but having an accurate GPA will help ensure students receive correct aid packages!

Financial Aid Questions and Answers

1. Where is your office and do I need an appointment to speak with someone?
   Answer: We are located at 800 Washington Street in the Student Services Building suite 200. We always have staff on hand to help you between 8am and 5pm, Monday through Friday.

2. I did my FAFSA when do I receive my Award Letter?
   Answer: We will begin mailing the prospective freshman and transfer students award packages the end of February. Returning students will begin receiving award notifications in May, after spring grades have posted.

3. What do I do if my family's income has changed since the 2015 taxes were filed?
   Answer: There is an appeal process in which we will evaluate the difference of income from your 2015 tax return and your current income from 2016. Please go to our website for more details. http://www.finaid.vt.edu/appeals/appeal-finaid-reconsideration.html

4. I received a notice that I need to turn in tax documents but I did not work, what do I turn in?
   Answer: If you did not work you will need to complete the 4506-T form and send to the IRS. The IRS will mail you a Verification of Non filing, which is proof that you did not file a return for the year. If you did work, but did not file a return, we will also need this verification letter from the IRS along with copies of your W2’s or 1099 forms. Below is the website for the IRS so you can obtain the 4506-T form. https://www.irs.gov/individuals/get-transcript. Please have the IRS mail YOU a copy and then YOU return to our office.

5. I am thinking of attending Summer School will I have financial aid?
   Answer: If you have any remaining Direct Loans you can use this pay for summer school. If these loans are already depleted, you can apply for a Parent Plus loan or an alternative loan. For more information please review our website at http://www.finaid.vt.edu/
Education Abroad

Planning to study abroad this spring semester? Please make sure you:

- Complete the [Global Education Documentation Form](#) and submit to the Global Education Office prior to the semester you will be abroad.
- Know when your trip expenses are due. Program fees may be due prior to the semester you will be abroad.
- Determine if and when financial aid will apply. Remember, financial aid cannot be disbursed until the semester you are studying abroad. Also, for Non-VT and Exchange programs, financial aid cannot disburse until you have arrived at the host institution. Check with a financial aid advisor if you're unsure.

Looking for an exciting & rewarding summer job opportunity that pays well?

Looking for an exciting and rewarding summer job opportunity that pays well? Help us to welcome our new Hokies this summer! Hokie Passport Services seeks to hire enthusiastic and engaging student Orientation Assistants to assist with New Student Orientation. These students will help direct crowds, speak with parents and new students, hand out ID cards, give general directions, and other duties as assigned. Hours are Tuesday-Friday, 9:00am to 3:00pm July 11 through August 2. Pay is $12.00 per hour and lunch is provided each workday.

Students may apply by sending their resume to Samantha Marcum at smarcum@vt.edu by May 1.
Tax Season Information

The electronic 2016 university tax form (1098-T) is available through your student’s Hokie SPA. The 1098-T may allow qualified students and parents to claim an education credit on their annual tax return for this calendar year. More information: [http://www.bursar.vt.edu/students_parents/tax_info.php](http://www.bursar.vt.edu/students_parents/tax_info.php)

- Login to [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose the “University Account Information” menu
- Enter individual’s information and assign passcode
- Choose “Federal Financial Aid Release Authorization”
- Choose “I agree”

Note: The online 1098-T is only available to students through their Hokie SPA.

Important Information for Semester Course Drop & Resignations

Considering withdrawing, resigning, or reducing their course load to less than full-time status, please review our refund policy: [http://www.bursar.vt.edu/refunds/refund_policy.php](http://www.bursar.vt.edu/refunds/refund_policy.php)

Completed the Federal Financial Aid Release Authorization?

Federal regulations stipulate that Federal Title IV aid, such as Stafford Loans, can apply only to tuition, fees, room and board. By completing the online Financial Aid Release Authorization, students allow federal aid to pay miscellaneous charges such as medical clinic charge and library charges applied during the academic year.

- Login to [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose “University Account Information” Menu
- Enter individual’s information and assign passcode
- Choose “Federal Financial Aid Release Authorization”
- Choose “I agree”

University Policy on Direct Deposit

University policy requires all student refunds, excluding parent plus loans, be sent by electronic funds transfer (Direct Deposit) into a designated account. Failure to enroll in direct deposit will result in refund delays.

Student Login:

- Login to [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose “University Account Information” Menu
- Enroll in Direct Deposit (All Other VT Payments (Student Refunds, Travel Reimbursements, etc.))
- Enter proper Bank Information, then select “Submit”
- Review Account Information, if correct select “Add This Bank”
- Select “Exit”

Student Confidentiality (FERPA)

As a reminder, the Bursar’s Office requires that all third parties, including parents, have a FERPA passcode in order to discuss details about your student record such as specific charges and payments, circumstances regarding holds, status and disposition of refunds. Only you may establish, or re-disclose, a FERPA passcode through your student Hokie SPA.

- Login to [www.hokiespa.vt.edu](http://www.hokiespa.vt.edu)
- Choose “University Account Information” Menu
- Choose “Family Educational Rights to Privacy Act” (FERPA)
- Enter individual’s information and assign passcode

Note: Inform the new authorized individual of their passcode.