

## Verification of Identity

### (Option #1 – Presented In-Person at the Institution)

Student ID Number: \_\_\_\_\_ Email: \_\_\_\_\_

Student's

Full Legal Name:

(Please print clearly)

Last

First

Middle

The student must appear in person at Virginia Tech to verify his or her identity by presenting an unexpired valid government-issued photo identification, such as, but not limited to, a driver's license, other state-issued photo identification, or U.S. passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

### (Option #2 – Presented in the Presence of a Notary)

If the student is unable to appear in person at Virginia Tech to verify his or her identity, the student must provide:

- a) A copy of an unexpired valid government-issued photo identification such as, but not limited to, a driver's license, other state-issued photo identification, or U.S. passport that is acknowledged in the notary statement provided below. If the notary statement appears on a separate page, there must be a clear indication of the document notarized; **and**
- b) **Student must mail original notarized statement and photocopy of ID to the Office of University Scholarships and Financial Aid.**

#### Notary's Certificate of Acknowledgement (for use only if student is unable to appear in person)

State of _____	City/County of _____
On _____ (Date)	before me, _____ (Notary's Name)
personally appeared, _____ (Printed name of signer)	and provided to me on basis of
satisfactory evidence of identification _____ (Type of government-issued photo ID provided)	
to be the above-named person who signed the foregoing instrument. <b>WITNESS</b> my hand and official seal (seal)	
_____ (Notary Signature)	My commission expires on _____ (Date)