



**Host Institution**  
 (Home Institution fills out this section and signs on the last page)

	Home Institution	Host Institution Information
Name	VT Global Education Office	
Address	526 Prices Fork Road, Room 131	
Address	Blacksburg, VA 24061	
Phone	Phone: 540-231-5888	
Fax	Fax: 540-231-5164	
Title IV of the USA Higher Education Act establishes federal student aid programs. Host schools should have a USA federal school code if eligible for Title IV funds.		The Host Institution is eligible to receive Title IV funds (circle one). <div style="display: flex; justify-content: space-around;"> <span>YES</span> <span>NO</span> </div>

**Cost Section - To be completed by both institutions in U.S. dollars:**

Costs (per semester)	Home Institution (In-State)	Home Institution (Out-of-State)	Host Institution
Tuition & Fees	\$7,050	\$16,900	
Room/Housing	\$2,835	\$2,835	
Board/Meals	\$2,110	\$2,110	
Books & Supplies	\$550	\$550	
Transportation	\$750	\$990	
Personal Expenses	\$890	\$890	
Direct Loan Fees	\$35	\$35	
Other:			
Other:			
<b>Total:</b>	<b>\$14,220</b>	<b>\$24,310</b>	

**Terms of Agreement**

Virginia Polytechnic Institute and State University (Virginia Tech) and the host institution (defined on page 1) are entering into an informal contractual agreement for the purpose of providing federal and state financial aid for the student referenced in this document. Under this agreement:

1. Virginia Tech is the degree-granting institution;
2. If the host institution offers financial assistance to the student, a copy of the award offer must be mailed to the Office of University Scholarships and Financial Aid and the Global Education Office at Virginia Tech.
3. Financial aid will be disbursed into the student's Virginia Tech account after the Global Education Office has received a Verification of Enrollment from the host institution and forwarded it to the Office of University Scholarships and Financial Aid.

4. If the student withdraws prior to the completion of the academic period, the host institution will notify University Scholarships and Financial Aid and the Global Education Office at Virginia Tech within 10 days of the date of withdrawal.
5. If the withdrawal results in a refund from the host institution to the student, the refund check will be made payable to the student. Any refunds owed to Virginia Tech by the student as a result of the withdrawal will be collected according to Virginia Tech policies.
6. At the end of the academic period the host institution will mail a transcript of all course grades to the Virginia Tech University Registrar, Global Education Office, and University Scholarships and Financial Aid. University Scholarships and Financial Aid will use this information to monitor Satisfactory Academic Progress.

**Institution Certifications**

By signing this agreement, Virginia Tech and the host institution agree to the terms outlined in this contractual agreement. By signing this agreement, Virginia Tech Global Education Office certifies that:

1. By participating in this study abroad program, the student will not receive more than 25% of his or her educational program from the host institution; and,
2. The host institution has not had its eligibility or certification to participate in U.S. Federal Student Aid programs revoked or denied by the U.S. Department of Education or that it has voluntarily withdrawn from the Federal Student Aid Program.

Signature of Host Institution Authorizing Official (Electronic signature is not allowed)	Title
Date	E-mail address and Phone number
Signature of Home School (Virginia Tech) Official	Title
Date	E-mail address and Phone number

**Student Certification**

I understand that I may receive federal and/or state financial aid based on my enrollment and completion of courses that will count toward my degree in an approved study abroad program. If Virginia Tech does not receive a transcript from my host institution, I understand that it may negatively impact my eligibility for the federal and state financial aid I received during the semester that I studied abroad. Further, I understand that courses taken in a study abroad program will count in the pace of progress calculation of Satisfactory Academic Progress, as required by federal student aid regulations.

**Date**

**Student Signature**

Electronic signature is not allowed